

Pharmacist

Status: Part Time Temporary Contract

Accountable to: Executive Director

Date revised: October 2019

PURPOSE OF THE JOB:

The Pharmacist, as part of the interdisciplinary team, will assist in the primary health care functions of the clinic and participate in the development, implementation, monitoring and evaluation of programs and services of the Powassan and Area Family Health Team (PAAFHT). Provide pharmacy consultation services as well as direct patient care to PAAFHT patients. The pharmacist is to be involved with the decision-making process on various committees as appointed by management. The pharmacist must participate and collaborate with other Family Health Team members and health care providers in provision of patient care.

Specific duties included but not necessarily limited to and subject to requests from the Executive Director.

Key Area of Responsibility and Duties:

1. Medication reconciliation
 - a. Complete reconciliation upon receiving of hospital discharge summaries
 - b. Review patient charts for polypharmacy issues
 - c. Review patient charts for compliance issues and recommendations
2. Patient consultation and education
 - a. One-on-one appointments to discuss polypharmacy issues, narcotic contracts, compliance issues, Chronic Disease Management, influenza vaccinations and medication clean up
 - b. Group educational sessions on identified topics on a monthly basis
3. Consultation Services for PAAFHT
 - a. Act as a ambassador to local pharmacies
 - b. Provide input in policy creation and implementation
 - c. Participate in program development and implementation.
 - d. Provide pharmacy consultation services and case management
 - e. Provide health teaching and education to patients and service providers.
 - f. Act as a professional and knowledgeable pharmacy service role model and mentor to the health care team.
 - g. Attend meetings on a prescheduled basis.
4. Maintain pharmaceutical inventory:
 - a. Maintain current drug cupboard area;
 - i. Ensure outdated drugs are disposed in a secure manner
 - ii. Ensure up-to-date, and relevant drugs are available for provider use
 - b. Providing objective analysis of all new drugs introduced to the FHT:
 - c. Drug Utilization Reviews required as requested at the meetings.

- d. Communication of new pertinent drug information that would assist the FHT.
 - i. Including clinical guidelines for common disease states e.g. blood pressure, asthma, diabetes, etc.
5. The Pharmacist shall maintain confidentiality in the workplace and within the community.

Other Duties as requested if time permits:

6. Effectively use of standards of practice and the therapy process in assessing, planning, implementing and evaluating the care of the patient.
7. Be responsible for making clinical decisions, exercising judgment to ensure best possible care is provided within available resources.
8. Be cognizant of the PAAFHT Mission Statement and reflect these beliefs in practice.
9. Ensure the collection and reporting of program statistics to the PAAFHT as indicated.
10. Maintain own continuing education to enhance professional knowledge and growth.

The above duties are representative but are not to be considered all-inclusive.

Qualifications:

- Degree in Bachelor of Science in Pharmacy
- Current Membership with the Ontario College of Pharmacists
- Strong communication and interpersonal skills
- Satisfactory criminal reference check
- Experience with Electronic Medical Records is an asset
- Must have previous related experience working in a clinical setting